

## LESSON POLICIES

**Tuition must be prepaid at the last lesson of each month for the upcoming month.** After tuition is received your time slot is reserved for the upcoming month. **Tuition includes payment for 4 lessons** (5 lessons on certain months). *I enjoy teaching very much and I make a living doing it. Monthly tuition provides me with a consistent and predictable source of income.*

If a student **gives at least 24 hours notice when canceling a lesson** then a make-up lesson can be scheduled at a mutually agreeable time. **Students who give less than 24 hours notice when canceling are not entitled to a make-up lesson.** Students are allowed **a maximum of 1 make-up lesson per month** as rescheduling multiple make-up lessons outside your regular time slot can be very difficult. I will occasionally need to adjust your time slot as my schedule fluctuates. I will try to be as accommodating as possible and ask for your flexibility in return.

**No refunds will be given for cancelations or unused lessons.**

*NOTE: Referrals are greatly appreciated! As a token of appreciation students are awarded 1 free lesson for each referral.*

I, (print name) \_\_\_\_\_ have read, understand, and agree to the conditions/procedures outlined above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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